**中国科学院东北地理与农业生态研究所工会委员会**

**工会经费支出报销单**

申请时间：

|  |  |  |  |
| --- | --- | --- | --- |
| 部门 |  | 报销人 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 结算方式 | 收款方名称 | 收款方账户 | 开户银行 | 结算金额 | 备注 |
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| --- | --- | --- | --- | --- | --- |
| 序号 | 报销事由 | | | | 费用金额 |
| 1 |  | | | |  |
| 2 |  | | | |  |
| 3 |  | | | |  |
| 报销金额合计 | |  | 报销金额合计(大写) |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 借款总额 |  | 核销借款总额 |  | 应领款总额 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 序号 | 审批意见 | 审批人(签字) | 审批时间 |
| 1 |  |  |  |
| 2 |  |  |  |

申请人"(签字)"： 财务审核: 出纳: